

All booking enquiries, including information on hire charges for the Hall, should be made to the Booking Clerk Jo Webley. jofuntingtonhall@gmail.com	HIRE OF FUNTINGTON AND DISTRICT VILLAGE HALL
CONTACT DETAILS OF HIRER	
Name:	
Telephone number:	
Mobile number:	
Email address:	
YOUR ADDRESS	
Post code:	

HIRE PERIOD FOR YOUR EVENT <i>(please include day, date e.g. Monday 4 March 2019)</i>		
From	Date	Time
To	Date	Time
PURPOSE OF YOUR EVENT <i>(please explain briefly what you will be doing in the Village Hall)</i>		
The Hall is licensed for the following activities	Indicate activities to take place during your event	
The performance of plays		
Indoor sporting events		
The performance of live music		
The playing of recorded music		
The performance of dance		
The sale, supply or consumption of alcohol		
Please note:		
<ul style="list-style-type: none"> • All doors and windows must be kept shut whilst playing music • The Hall must be vacated by 12:00 midnight • The Hall is in a residential area; please respect the local residents and ensure guests leave quietly 		
DEPOSIT AND HIRE CHARGE FOR THE HALL		
<i>(Please make all cheques payable to 'Funtington and District Village Hall')</i>		
Deposit: <i>(please provide a <u>separate</u> cheque for the Deposit)</i>		
Hire Charge:	For information, contact Jo Webley. jofuntingtonhall@gmail.com	
THE HIRE AGREEMENT COVERS THE HIRE OF THE VILLAGE HALL FOR YOUR EVENT FOR THE PERIOD STATED. IT IS IMPORTANT THAT YOU READ ALL OF THE CONDITIONS OF HIRE, AS IT SETS OUT LEGAL OBLIGATIONS ON YOU. BY COMPLETING THE BOX BELOW YOU CONFIRM THAT YOU INTEND TO BE BOUND BY ITS CONTENTS		
CONDITIONS OF HIRE READ AND AGREED BY THE HIRER	Please tick the box to confirm your acceptance of the conditions of hire <input type="checkbox"/>	